

Submission of Questions before the Date of Shareholders' Meeting

Zen Corporation Group Public Company Limited (the 'Company') conducts its business with good corporate governance practice. Thus, for shareholders meeting, the Company allows shareholders to submit questions relating to the Company and the shareholders' meeting agenda in advance. The Company has defined the following criteria, method of submission, and transparent deliberation procedures as follow.

1. Qualifications of shareholders

- Be a company's shareholder, no minimum shareholding is required.

2. Criteria for submitting questions before the date of shareholders' meeting

- 2.1 The questions must be related to:
 - Company's information
 - Agenda for the shareholders' meeting of the company

2.2 Deliberation procedure

2.2.1 Qualified shareholders under 1. may submit a "Form for Submission of Questions before the Date of Shareholders' Meeting" (downloadable at company's website) along with supporting documents (if any), as per details in the notice of each shareholders meeting of the company, to the Company Secretary in advance at least 10 day before the date of shareholders' meeting via the following communication channels:

- E-mail: <u>Corporatesecretary@zengroup.co.th</u>
- Telephone: 02-019-5000 # 970
- Mail:

Company Secretary Zen Corporation Group Public Company Limited 662 Soi Onnut 17 Suanluang, Suanluang, Bangkok 10250

2.2.2 The Company Secretary will screen the questions before proposing them for the Board of Directors to consider in order to explain to shareholders on the date of shareholders' meeting or explain via e-mail, fax, or other proper communication channels. If the questions do not comply with the characteristics under 2.1 or the questions are not submitted to the Company by the deadline under 2.2.1, the Company will regard that shareholders have not exercised their right to submit the questions in advance